

## **PROFESSIONAL RESUME OF MARK S. LIVELY**

**March, 2008**

### **General Information:**

A. Current Position:           President  
  IN-Line Consulting, LLC  
  240 Rope Mill Parkway, Suite 2  
  Woodstock, Georgia 30188  
  (770)-544-0313

### **Professional Summary:**

A. Education:                   John Tyler Community College  
  Administration of Justice Major  
  Chester, Virginia - 1981

B. Experience:

May, 2005 to January, 2008

Position: Managing Project Director  
                  Interstate Complete Restoration, Construction & Service  
                  1095 Windward Ridge Parkway, Suite 100  
                  Alpharetta, Georgia 30005

Interstate is a full service General Contractor providing restoration and commercial reconstruction services for all types of disasters and all size commercial, industrial, healthcare, and multi-family facilities. Interstate is a licensed General Contractor in all states requiring licenses. Primary responsibilities of Managing Project Directors include understanding, organizing and directing overall marketing, estimating, sales and collections of assigned team. Managing Project Directors supervise Senior Project Directors and Project Directors, assisting them in accomplishing their job duties successfully. Managed activities of Project Directors in Georgia and Florida.

September, 2002 to May 2005

Position: Director of Consulting Services  
                  Senior Construction Consultant  
                  EGP & Associates Inc.  
                  3625 Brookside Parkway, Suite 395  
                  Alpharetta, Georgia 30022

Major work emphasis in building reconstruction, restoration and remediation cost

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or the insurance industry. Preparation of guaranteed construction loss estimates and restoration / remediation management services for losses that are either repaired by the owners and need constant supervision to expedite or losses that require this service to fast-track a project without the need of a general contractor, to insure the favorable / equitable conclusion of a loss. Experience in many forms / types of construction and restoration including: multi-family dwellings, educational, municipal, hotel / motel, and multi-story. Experience in builders risk losses, catastrophic occurrences and mold. Managed activities of EGP Construction Consultants during 2004 and 2005 hurricane seasons.

April, 2002 to September, 2002

Position: Mitigation Manager  
URS Southeast Restoration, Inc.  
Norcross, Georgia

Major work emphasis in insurance industry property damage restoration / mitigation work in single-family dwellings. Duties included estimating, marketing and opening Norcross location. The company is Chicago based and I was hired to open the Southeast location. URS is a single family dwelling specialty company.

February, 1997 to April, 2002

Position: President  
Preferred Restoration, Inc.  
Suwanee, Georgia  
(No longer in business)

Major work emphasis in insurance industry property damage restoration, reconstruction and remodeling after fire, water and storm damage. Remodeling services were also performed on non-disaster related projects. Estimated, managed projects, and worked directly with adjusters, property owners and subcontractors. Experience in employee relations, public relations, business management, sales and marketing. Performed work on all parts of restoration and construction projects including fire restoration, water damage restoration, mold remediation, emergency response, framing, drywall, and carpentry. Experience in single / multi-family dwellings, hotel / motel, warehouse, churches, and manufacturing facilities.

August, 1995 to February, 1997

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Position: Commercial Restoration Manager  
Parker Young Construction / FireStar  
Norcross, Georgia

Major work emphasis in insurance industry property damage restoration after fire, water and storms. Responsible for writing estimates, signing of contracts, sales and marketing, management of all commercial restoration projects and accounts receivable. Experience in multi-family, retail, food service, manufacturing, municipal and churches.

April, 1992 to August, 1995

Position: Southeast Regional Manager  
M. F. Bank, The Restoration Company, Inc. (TRC)  
Norcross, Georgia  
(No longer in business)

Major work emphasis in insurance industry property damage restoration and mitigation. Worked directly with insurance adjusters, property owners, facility managers and risk management personnel. Responsible for estimating, signing of contracts, mobilization, customer relations and accounts receivable on all projects in the Southeast Region. Territory included Virginia, W. Virginia, N. and S. Carolina, Georgia, Florida, Alabama, Mississippi, Louisiana and Tennessee. Restoration and mitigation experience in light and heavy commercial and industrial manufacturing facilities, multi-story buildings, hospitals, coliseums, hotel / motel, all types of educational facilities, churches, retail and municipal buildings.

December, 1988 to April, 1992

Position: Residential Estimator & Restoration Technician  
M. F. Bank, The Restoration Company, Inc. (TRC)  
Norcross, Georgia  
(No longer in business)

Major work emphasis in insurance industry property damage restoration and reconstruction. Responsible for learning Xactimate and writing construction estimates on residential fire, water and storm damage losses. Also, worked as a restoration technician on commercial fire and water damage projects. Worked on electronic and machinery decontamination projects utilizing techniques pioneered by (TRC) for corrosion control and removal after fires. Worked on restoration projects as a supervisor of temporary labor. Worked on projects installing and monitoring dehumidification equipment. Responded to disaster related emergencies all over the Southeast.

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August, 1978 to December, 1988

Position:           Movie Theatre Manager  
                  Neighborhood Theatre, Inc.  
                  Richmond, Virginia  
                  (Company bought-out)

Started as an usher while attending college. Moved up to relief-manager at different locations on manager's day off. Eventually managed all theatres in chain in Richmond, Virginia. Moved to Charlottesville, Virginia to manage a new multi-screen cinema for the company in February, 1984. Responsible for hiring employees, concession sales, ad placement, movie schedules and all deposits.

### **Other Experience**

2004 – Deposition, Renaissance of Sarasota

2005 – Appraiser for ICAT vs. Holliday Inn – Titusville, FL

2006 – Umpire Boulder Claims vs. Pensacola Beach Holdings

2006 – Deposition, consultant for Zurich,NA on James Keenan claim

Summary of Qualifications:

Expert building/construction consultant and estimator

Expertise in all phases of restoration, mitigation and remediation

Experience in many types of construction

Excellent interpersonal skills with customers, subcontractors and upper management

Experience in locating, mobilizing and supervising a work force

Ability to meet rigid times and budget constraints

Excellent oral and written communication skills

PC skills – Xactware, Microsoft Office, ptc-Net software, QuickBooks, and Contractor's Progen

Professional Affiliations:

Association of Specialists in Cleaning and Restoration (ASCR)

Institute of Inspection, Cleaning and Restoration Certification (IICRC)

National Institute of Disaster Restoration (NIDR)

Indoor Air Quality Association (IAQA)

Indoor Air Quality Council (IAQ Council)

Building Owners and Managers Association (BOMA)

Association of Records Managers (ARMA)

Risk and Insurance Managers Society (RIMS)

Insurance Industry Reception Committee

Seminars:

Participant – Disaster Recovery Institute – Atlanta, GA 1990 – 1993

Participant – Association of Specialists in Cleaning and Restoration

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Seminar – St. Petersburg Beach, FL, 1991; Orlando, FL, 1998

Participant – Carolina RIMS - Myrtle Beach 1992, 1993 and 1994

Participant – Strategies for Success, Jon Don, Chicago, IL

Continuing Education:

1990 – IICRC - Water Damage Technician – completed certification

1990 – TRC Electronic & Machinery Decontamination training course

1992 – NIDR - Certified Restoration Technician – completed certification

1993 – OSHA Regulations Standard 29 CFR training class-completed certification

1994 – 40 hour Hazardous Waste Operations Trng. (HAZWOPPER) GA Tech

1996 – IICRDC – Water Damage Technician – completed certification

1997 – NIDR – Certified Restorer (CR) – completed certification

2001 – IAQA – Certified Mold Remediator (CMR) – completed certification

2003 – Roofing System Losses (PLRB)

2003 – Mold: Separating Fact From Fiction and Persistent Mold (PLRB)

2003 – Mold: Pricing and Documentation (PLRB)

2003 – Large Losses: How to Manage Claim Consultants (PLRB)

2003 – Building Codes: How They Might Affect Your Next Property Loss (PLRB)

2004 – Managing Remote Employees (PLRB)

2004 – Large Property Loss adjustment (PLRB)

2004 – Construction Defects: Recognition and Mitigation “Recognizing Construction Defect and Mitigating its Costs” (PLRB)

2004 – Construction Defects: Recognition and Mitigation: “Defect Caused by the Construction Process” (PLRB)

2005 – PLRB Conference

2006 – Wind v. Wave Damage

2006 – PLRB Conference

2007 – PLRB Conference

2007 – Motivating Employees and Managing Performance

2007 – Appraising Large Losses and Lessons Learned